

## MEMORANDUM

To: CJA PANEL

From: Diana Weiss

Date: April 28, 2023

Re: CJA Panel – Tablets and accessories to enable clients to access e-discovery at Santa Rita Jail

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This memo compiles information regarding the new tablets and accessories needed for clients housed at Santa Rita County Jail to access e-discovery. Also included in this memo is information about the contact person at the jail and the documentation needed so that the Sheriff will allow the tablet into the jail. You can claim these purchases as an expense on your voucher.

### **Tablet HMX10**

The manufacturer/provider of the new tablets is Scott Brissenden. His contact info is:

Scott Brissenden

Blue Lock Technology Solutions

(512) 364-3493

[sales@bluelocktech.com](mailto:sales@bluelocktech.com)

[www.bluelocktech.com](http://www.bluelocktech.com)

Link to tablet: <https://bluelocktech.com/product/hmx10-tablet/>

Please put in Coupon code: CJA2023 to get the reduced price of \$350. The tablet comes with a power cord and a cord to plug into your computer.

### **Accessories for the tablet:**

- **MICRO-SD CARD** The tablet will need a Mini-SD Card with a max capacity of **256GB**. It is suggested that you purchase two SD Cards so that you can have one SD Card in use and the other on stand-by (for loading additional discovery). Any brand will work, here is a link to the SanDisk card: <https://www.amazon.com/Micro-SD-Memory-Cards/b?ie=UTF8&node=3015433011>
- **Card Reader**: While many PCs and laptops come with an SD Card Reader built in, some do not. A Reader is necessary to efficiently transfer the files onto the SD Card. The following Reader will work: <https://www.amazon.com/UGREEN-Reader-Adapter-Simultaneously-Windows/dp/B01ARAH600/>
- **Case**: The Sheriff requires that the tablet have a **BLACK** case. The link to the approved case is: <https://www.medgestore.com/shop/galaxytab2101/basicfolio>
- **Earbuds (optional)**: If the e-discovery includes audio/video, you'll need to include a set of earbuds. Per the Sheriff, the earbuds must not have the volume control on the cord or a microphone. You do not need to purchase earbuds- the jail will provide each person with FREE headphones that they get with the GTL tablet.

### **Contact person at Santa Rita**

Dep. Gary Dean White [GDWhite@acgov.org](mailto:GDWhite@acgov.org)

**Court Order, Client and Attorney Waivers Required**

In order for your client to have access to a tablet, Santa Rita requires 1) Court Order, 2) Attorney Waiver Form, and 3) Inmate Waiver Form. The jail will have your client sign the Inmate Waiver Form when they deliver the tablet to your client. You will need to send in with the tablet: 1) Court Order and 2) signed Attorney Waiver with the tablet. The Attorney Waiver form is attached. A word version of a Proposed Order is also attached. You will need to modify the Proposed Order to reflect the specifics of your case.

This documentation, along with the tablet with its SD Card, should be provided to Dep. White. Please email Dep. White before you drop off or mail in a tablet.