

# Alameda County Sheriff's Office

Glenn E. Dyer Detention Facility  
550 6<sup>th</sup> Street, Oakland, CA 94607-3946



## Gregory J. Ahern, Sheriff

Director of Emergency Services  
Coroner - Marshal

### **GEDDF E-DISCOVERY TABLET RULES AND LIABILITY WAIVER**

- **TABLET DEVICES:** Only tablet computers are allowed for e-discovery use at the Glenn E. Dyer Detention Facility (GEDDF). Tablets are defined as a mobile computer with display, circuitry, and battery as a single panel unit; with a screen size of 7" or larger. For the purposes of e-discovery use, the tablet's camera, wireless Wi-Fi, and cellular access must be disabled. Accessories such as keyboards, stands and stylus' are not permitted. As of February 2017, the only approved device for e-discovery use is an Android device manufactured by Nuetab, that has had access locked down with security software installed by the Federal Public Defender.
- Attorneys will communicate with the Office of the Federal Public Defender, Northern District of California to coordinate the purchase of approved tablets for use at the GEDDF.
- Attorneys must provide a charging device, sleeve (protection cover when available), and headphones. No exceptions.
- Attorneys must sign this acknowledgement and waiver prior to tablet use. Any violation of this waiver and/or Court Order will result in the loss of privileges for the attorney.
- Once approved. Attorneys will coordinate with the Sheriff's Office Inmate Services Unit for proper introduction of the tablet to the inmate. Attorneys are responsible for training their clients in the use of the tablet.
- All discovery will be stored on a SD/Micro SD card and forwarded to the Inmate Services Unit to deliver to the inmate. Under no circumstances are attorneys to give discovery directly to an inmate.
- The purpose of the tablet policy is to allow the inmate to review materials directly related to federal charges or sentencing. Appropriate materials that may be provided on the SD / Micro SD card include discovery provided by the government, materials secured by the defense that are directly related to the charges or sentencing of the defendant, and legal research. Inappropriate materials include, but are not limited to, music or other audio files, video files, or image files that are entertainment or are personal in nature and that have no relation to the defense of the case. Even if provided by the government in discovery, sexually explicit images are expressly prohibited under this policy and must be redacted before discovery is loaded onto the SD / Micro SD card. Violators of this policy will lose their privileges and may be referred to the District Attorney's Office and/or U.S. Attorney's Office.
- Any violation of these rules may result in the termination of e-discovery tablet use, as well as revocation of site clearance.

By signing below, I acknowledge that I have read and agree to the terms stated herein.

Name: \_\_\_\_\_

CA State Bar Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_